

Springstep Trash Rules & Guidelines

Caterers and clients are welcome to leave their trash and recycling in Springstep's dumpster (located in the garage under our building) but **must** adhere to the following rules & guidelines. (Trash left incorrectly will result in a fee assessed to the client.)

- Please bring garbage bags for your trash. We have recycling bins you can use in the building, but you will need to bag or box your recycling for disposal.
- At the beginning of the evening, please ask a Springstep staff person to open the dumpster cage for you. We recommend putting trash in the dumpster as it accumulates over the course of the evening, to save time at the end of the night.
- To the best of your ability, please separate trash (food, paper, napkins, etc) from recycling (bottles, cans, flattened cardboard boxes)
- Bottles (beer, wine, etc) should be put back in their cardboard cases and placed in the cage next to the dumpster
- Broken bottles should be put with trash (not recycling)
- Trash should be placed in the dumpster
- Recycling should be bagged or boxed and placed either to the right of the dumpster (in the cage, next to the lawnmower) or if there is more than will fit in that area, outside the cage, to the left.
- Please place bags in the dumpster evenly, so that the lid will close. If the dumpster is full, you may pile bags in the dumpster with the lid open OR put bags in front of the dumpster (please notify staff if you have done so). Do **NOT** put bags on top of the closed lid.
- Wood items should be put with recycling
- Do NOT put boxes in garbage bags. Flatten them and put them with recycling.

If you have any questions or concerns, please contact

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